

FLEXIBLE TILE SYSTEM

INSTRUCTION MANUAL

INSTRUCTIONS LAST UPDATED

July 10, 2024

Any changes made after this date will not be included in this manual

CARDS

OVERVIEW

USES

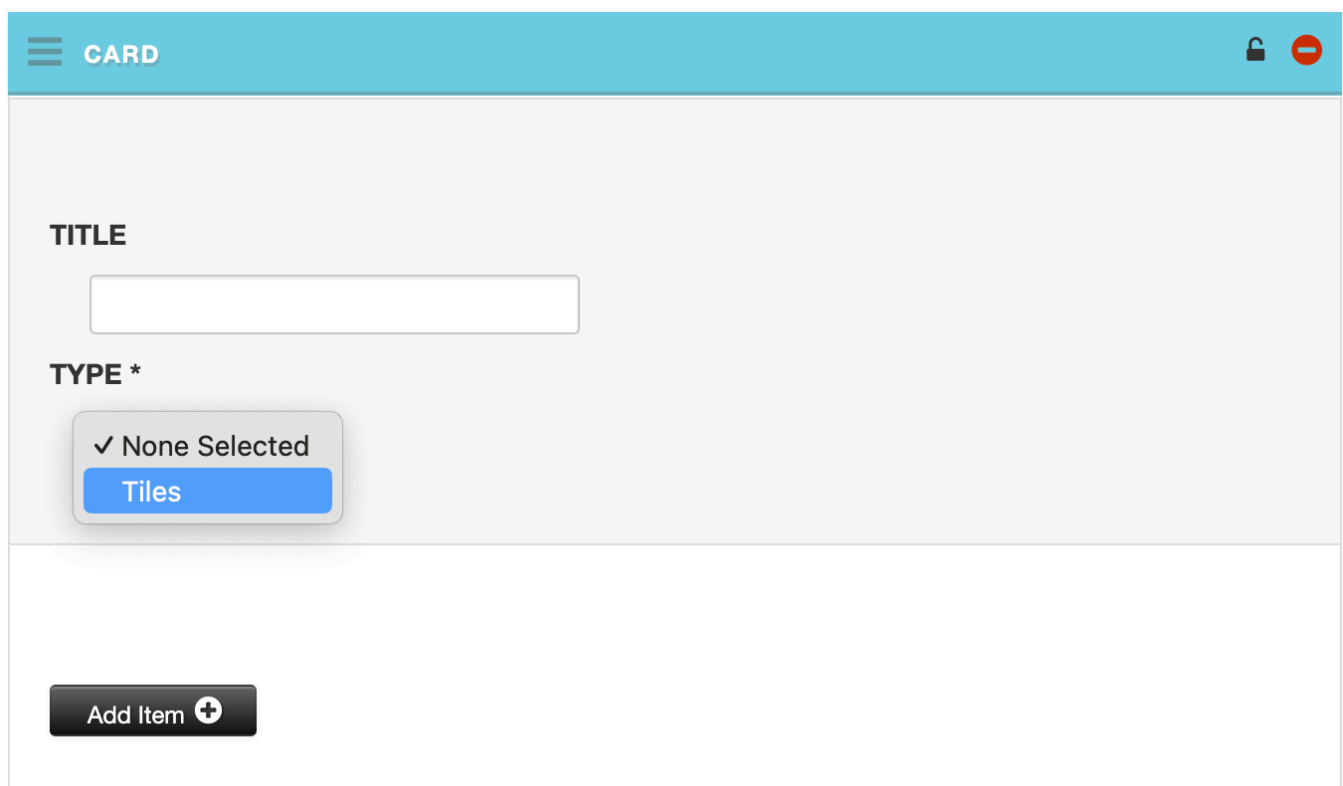
Cards are used to display information in a variety of different formats all throughout the site. Cards are broken up into Type, Set, Item(s).

CARD TYPES

Card Types establish the style of the cards. For sites with the Flexible Tile System, the Card Type is called Tiles*. The Tile card type can be added to any static page throughout the site, including the homepage.

Sample Tile System cards can be found in the Tiles System Style Guide: /style-guide-tiles*

**Please note, this feature was formerly called the Promo System. For sites with the Promo system, the card type will be Promo and the style guide will be located at </style-guide-promos>*



The screenshot shows a configuration interface for a card. At the top, there is a teal header bar with a hamburger menu icon on the left, the word "CARD" in the center, and a lock icon and a red minus sign icon on the right. Below the header, the main content area is light gray. It features a "TITLE" label above a white text input field. Below that is a "TYPE *" label above a dropdown menu. The dropdown menu is open, showing "None Selected" with a checkmark and "Tiles" in a blue button. At the bottom of the interface, there is a dark gray button with the text "Add Item" and a white plus sign icon.

CARD SETS & ITEMS

SETS REFERS TO THE GROUPING OF INDIVIDUAL ELEMENTS AS A WHOLE. ITEMS ARE THE INDIVIDUAL UNITS WITHIN THE SET.

Note: Items do not have to have titles. The title appears on the card so if that is undesirable, do not add a title.

The screenshot shows a configuration interface for a card set. At the top, there is a teal header with a hamburger menu icon, the word "CARD", a lock icon, and a red minus icon. Below the header, the main area is light gray and contains the following elements:

- SELECT A CARD SET:** A dropdown menu currently showing "Sample Set" and a dark gray "Options" button with a gear icon.
- TITLE:** A text input field containing "Sample Set".
- TYPE *:** A dropdown menu currently showing "Tiles".
- Item List:** A list of four items, each in a white box with a light gray border. Each item has a hamburger menu icon on the left, the text "Title Goes Here" in blue, an "EDIT" label with a red minus icon, and a toggle switch with "On" (green) and "Off" (white) positions.

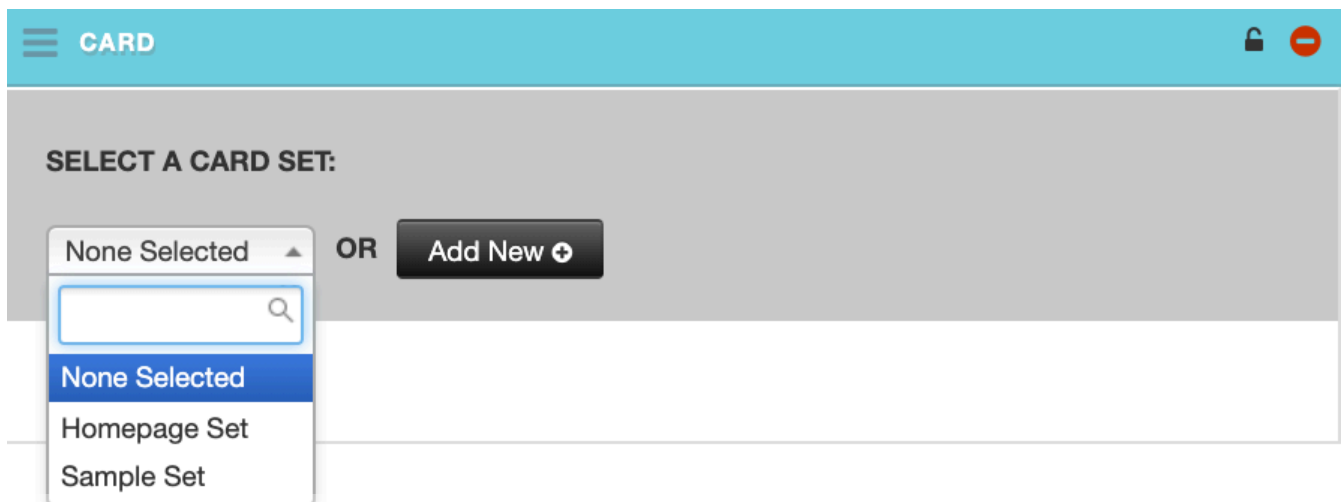
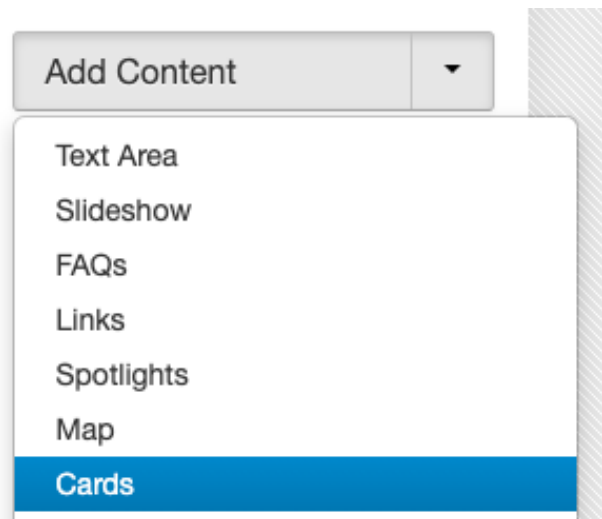
ADDING CARDS TO PAGES

TILE CARD TYPES CAN BE ADDED TO ANY PAGE BY CLICKING ON THE ADD CONTENT BUTTON AND SELECTING CARDS.

The Card Set will automatically add itself to the bottom of the page. (Use the hamburger icon in the top left corner to move it elsewhere on the page, if desired).

Existing Card Sets used on other pages can be brought on to the page by typing the name of the set or scrolling to find it in the listing.

Or click Add New to start fresh.



ADDING NEW CARDS

CREATING NEW CARD SETS

Once the Card Set has been added to the page, the individual Card Items will display below it allowing you to make changes, if needed. You can change the card set at anytime using the Select a Card Set drop down.

1. Reorder Items within the list
2. Edit the item
3. Delete item
4. Edit the Card Set Options (Showtime Title and Type)
5. Turn item on or off. This option allows you to keep the item in the list for future use, but it will not display in the list until you turn it back on.
6. Add a new item

The screenshot displays the 'CARD' interface. At the top, there is a teal header with a menu icon and the text 'CARD'. Below the header, a grey section contains the text 'SELECT A CARD SET:' and a dropdown menu currently showing 'Sample Set'. To the right of this section is a black button with a gear icon and the text 'Options', which is circled with a blue '4'. Below this, three card items are listed. Each item has a menu icon on the left, circled with a blue '1', and the text 'Title Goes Here'. To the right of each item are three controls: an 'EDIT' button with a minus sign, circled with a blue '2'; a red minus sign, circled with a blue '3'; and a toggle switch with 'On' and 'Off' labels, circled with a blue '5'. At the bottom left, there is a black button with a plus sign and the text 'Add Item', circled with a blue '6'.

EDITING CARD ITEMS

CLICKING ON THE EDIT BUTTON ON A CARD ITEM TO ADJUST THE CONTENT FOR THAT PARTICULAR ITEM.

Image: Add an image to the item.
(Optional)

Title: Add a main title.

Subtitle: Displays above the title.

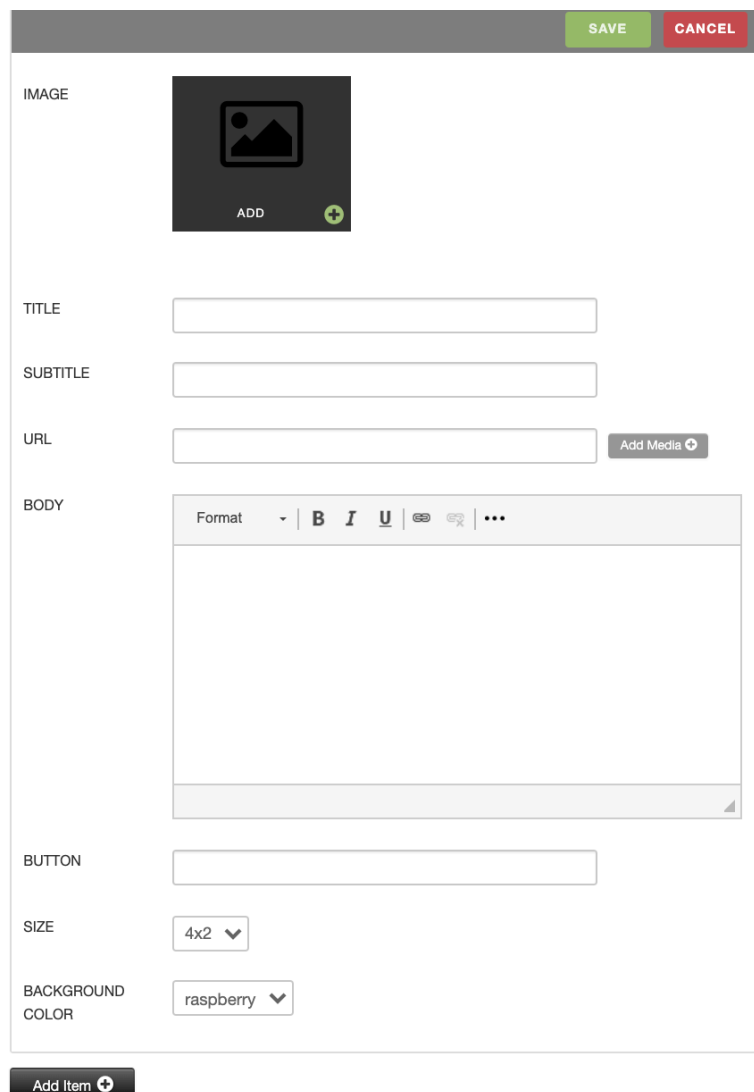
URL: Enter a URL to make the item clickable.

Body: Add body text if needed.

Button: Default is More Info. You can override the button text here if needed.

Size: Select from available sizes

Background Color: Select the background color if not using an image for the item.



The screenshot displays a card editing interface. At the top right, there are 'SAVE' and 'CANCEL' buttons. The main area is divided into several sections:

- IMAGE:** A dark square placeholder with a white image icon and the word 'ADD' below it, accompanied by a green plus icon.
- TITLE:** A text input field.
- SUBTITLE:** A text input field.
- URL:** A text input field with an 'Add Media' button to its right.
- BODY:** A rich text editor with a 'Format' dropdown and icons for bold (B), italic (I), underline (U), link, and unlink, followed by a three-dot menu.
- BUTTON:** A text input field.
- SIZE:** A dropdown menu currently set to '4x2'.
- BACKGROUND COLOR:** A dropdown menu currently set to 'raspberry'.

At the bottom left, there is an 'Add Item' button with a plus icon.

NOTE: Any changes made to the Items of an existing Card Set will affect it anywhere that same Card Set is used.

REFERENCES

IMAGE SIZES USED FOR EACH LAYOUT OPTION

REF #	LAYOUT	IMAGE SIZE
1	4x2	1200px by 600px
2	3x2	900px by 600px
3	2x2	600px by 600px
4	1x2	300px by 600px
5	4x1	1200px by 300px
6	3x1	900px by 300px
7	2x1	600px by 300px
8	1x1	300px by 300px



Note: This is a wireframe only, used for reference for tile sizes. Please see your site's Tile System Style Guide for site specific branding.

LIVE EXAMPLES

CENTRALBANKCENTER.COM



Central Bank Center
Explore All Central Bank Center Events

[ALL EVENTS](#)

A blue-tinted tile with a background image of the Central Bank Center building. The text is centered and includes a link for "ALL EVENTS".

Rupp Arena
Explore All Rupp Arena Events

[ALL EVENTS](#)

A blue-tinted tile with a background image of the Rupp Arena building. The text is centered and includes a link for "ALL EVENTS".

Lexington Opera House
Explore All Lexington Opera House Events

[ALL EVENTS](#)

A gold-tinted tile with a background image of the Lexington Opera House building. The text is centered and includes a link for "ALL EVENTS".

A Better Way To Turn Up At Rupp

Rupp Club Experience

[LEARN MORE](#)

A dark tile with a background image of people at a concession stand. The text is centered and includes a link for "LEARN MORE".

UK Men's Basketball

[MORE INFO](#)

A dark tile with a background image of four basketball players in blue jerseys. The text is centered and includes a link for "MORE INFO".

Concessions

[MORE INFO](#)

A dark tile with a background image of a concession stand. The text is centered and includes a link for "MORE INFO".

One Source For Everything

LEXPO Exposition Services

[LEARN MORE](#)

A dark tile with a background image of people at an exposition. The text is centered and includes a link for "LEARN MORE".

Broadway Live & Variety Live

[MORE INFO](#)

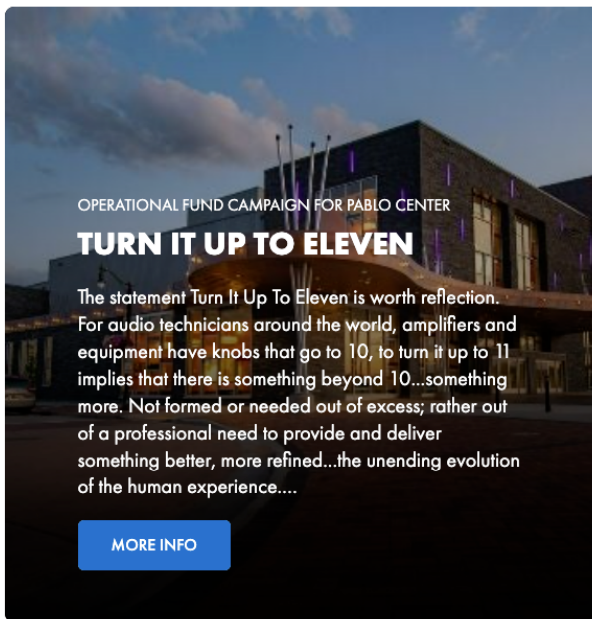
A dark tile with a background image of a stage with a "BROADWAY" sign. The text is centered and includes a link for "MORE INFO".

LIVE EXAMPLES

PABLOCENTER.ORG

[Home](#) / [Support](#)

Support



OPERATIONAL FUND CAMPAIGN FOR PABLO CENTER

TURN IT UP TO ELEVEN

The statement Turn It Up To Eleven is worth reflection. For audio technicians around the world, amplifiers and equipment have knobs that go to 10, to turn it up to 11 implies that there is something beyond 10...something more. Not formed or needed out of excess; rather out of a professional need to provide and deliver something better, more refined...the unending evolution of the human experience....

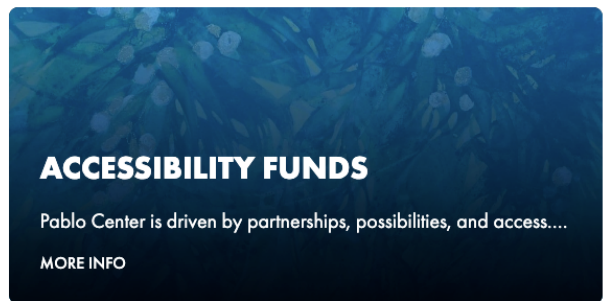
[MORE INFO](#)



EDUCATION FUNDS

Donations to Education support programs like ARTMobile, STEAM...

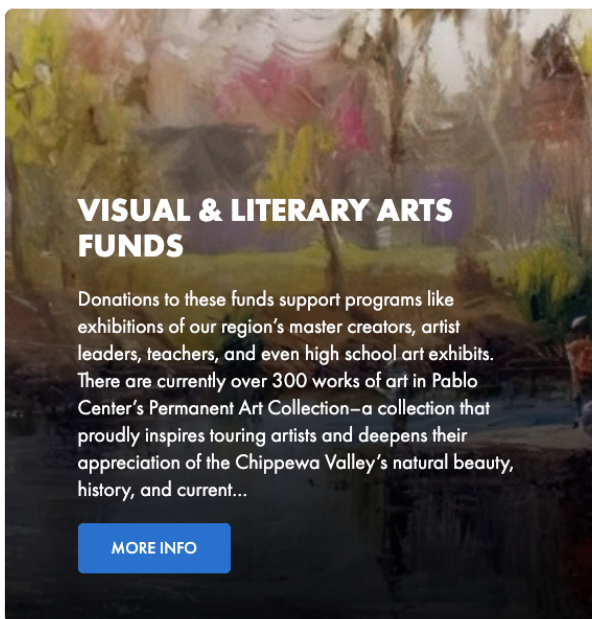
[MORE INFO](#)



ACCESSIBILITY FUNDS

Pablo Center is driven by partnerships, possibilities, and access....

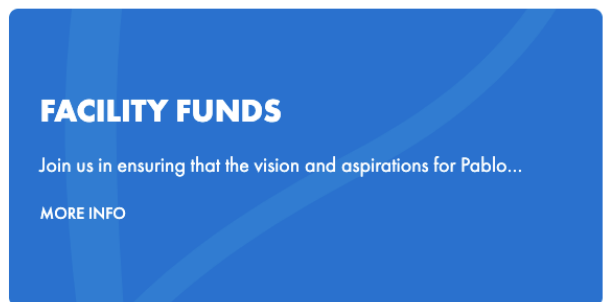
[MORE INFO](#)



VISUAL & LITERARY ARTS FUNDS

Donations to these funds support programs like exhibitions of our region's master creators, artist leaders, teachers, and even high school art exhibits. There are currently over 300 works of art in Pablo Center's Permanent Art Collection—a collection that proudly inspires touring artists and deepens their appreciation of the Chippewa Valley's natural beauty, history, and current...

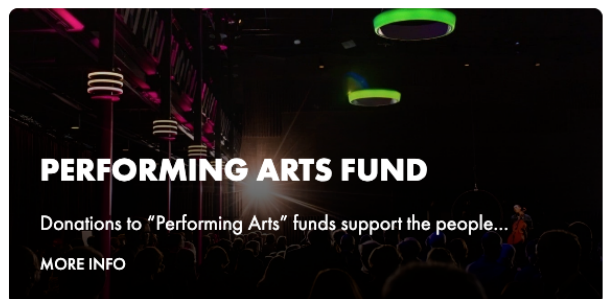
[MORE INFO](#)



FACILITY FUNDS

Join us in ensuring that the vision and aspirations for Pablo...

[MORE INFO](#)



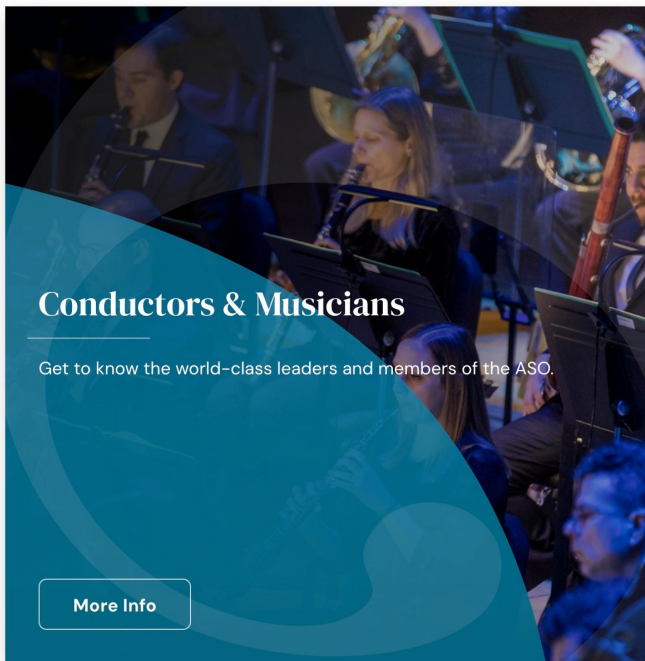
PERFORMING ARTS FUND

Donations to "Performing Arts" funds support the people...

[MORE INFO](#)

LIVE EXAMPLES

ASO.ORG



Conductors & Musicians

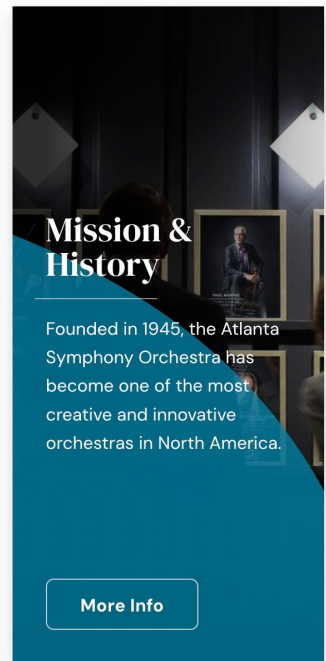
Get to know the world-class leaders and members of the ASO.

[More Info](#)

ASO Chorus

Known for its precision and expressive singing quality.

[More Info](#)



Mission & History

Founded in 1945, the Atlanta Symphony Orchestra has become one of the most creative and innovative orchestras in North America.

[More Info](#)

Newsroom

Find announcements, press releases, downloadable press photos and more.

[More Info →](#)

Advisory Council

Providing leadership guidance for patron experiences and programs.

[More Info →](#)

Administrative Staff

Meet the ASO administrative staff, discover employment and audition opportunities,...

[More Info →](#)

Jobs & Auditions

Become a part of the ASO team.

[More Info →](#)